

Central Institute of Indian Languages
(Ministry of Education, Department of Higher Education, Government of India)
Manasagangotri, Mysuru-570 006

Recruitment of Project Director for National Translation Mission
(Rolling advertisement)

National Translation Mission (NTM) Scheme, Central Institute of Indian Languages (CIIL), Mysuru requires a Project Director to lead the Mission in achieving its aims and objectives.

NTM, a Government of India initiative, is to translate knowledge-text into 22 languages in the VIII Schedule of the Constitution of India. It is therefore an attempt to democratize knowledge by making it accessible to those who may have difficulty with English and to simultaneously create opportunities to modernize Indian languages and guarantee their growth in higher education, NTM also seeks to create translation tools in print and web as well as identify and engage capable individuals in each translation related activity.

The Project Director will be based at NTM headquarters, CIIL, Mysore and will report to the Director, Central Institute of Indian Languages, the Nodal Officer of the Mission. He/she will also help in planning the targets and delivering the products of translation and ensuring that the people involved in the process do so effectively with high order of quality. The financial responsibilities attached to the position will be limited to drawing up the plan and the budget for different activities. He/she has to interact with other governmental and private organizations, educational institutions, publishing houses etc., to further the cause of NTM.

The appointment of Project Director will be on contractual basis initially for a period of one year extendable upto three years subject to annual review. The position carries a consolidated pay of Rs.75,000/- (Rupees Seventy Five Thousand) per month (fixed). Candidates seeking to apply for this position should be less than 62 years of age on last date of receipt of application as noted on the portal <https://apply.ciil.org> or before the date of shortlisting being notified.

Essential Qualifications: Doctoral Degree in Linguistics/Literature/Translation, at least ten years of research/teaching experience, and at least five years of administrative experience in a reputed organization or an educational institution.

Desirable: Knowledge of IPR, copyright issues and publishing activities.

Interested candidates may submit their applications on the portal <https://apply.ciil.org>. Alternatively, for this post only, applications may also be sent in hard copy or over email in the prescribed format (to be downloaded here)

http://www.ciil.org/Download/PD_NTM_Application_Form.doc

Application must be included with their detailed CV, list of publications, and samples of published works. If applicant chooses to submit their application in hard copy, it must addressed to The Director, Central Institute of Indian Languages, Manasagangotri, Hunsur Road, Mysuru, Karnataka – 570006 by hand or by registered/speed post. The application form may be downloaded and filled in the word format, and printed out on a good paper, preferably on A4 size executive bond paper. The cover should be super-scribed “Application for the post of Project Director, NTM”. Those who are in service must forward their applications through their employer and may send an advance copy to reach with the due date.

Date

Assistant Director (Admin), CIIL

TERMS AND CONDITIONS

01. No TA/DA will be paid for attending the interview.
02. The recruitment of the Project Director, NTM will be done by a Selection Committee constituted by the MHRD.
03. The appointing authority of the Project Director is the Director, CIIL, who will also have the power of removal, if the incumbent's service is found unsatisfactory, or an account of misconduct or misappropriation of funds.
04. The decision of the Competent Authority will be final in the matter of alteration of any criteria in case of any deserving candidate.
05. Responsibilities and duties of the Project Director
 - i. Though the Project Director for NTM would be the Head of the NTM, he/she has to report to the Director, CIIL for implementation of the Mission as the Director, CIIL is the Nodal Officer of the Mission and thus the Sanctioning Authority as far as financial and administrative matters of NTM are concerned as per the Government of India rules.
 - ii. On behalf of the Nodal Officer, the Project Director, NTM will supervise, monitor and implement the decisions of the NTM-PAC. He/she is also expected to give a monthly report on the progress made in the Scheme to the Nodal Officer by the or next working day of the following month.
 - iii. The Project Director, NTM is also required to convene meetings of the Sub-Committees and the NTM-PAC with approval of the Nodal Officer.
 - iv. The Project Director, NTM will be required to frame the budget for NTM.
 - v. The Project Director, NTM shall be custodian of the records and publications/e-publications and such other properties of the Mission/CIIL as the CIIL may commit to his/her charge.
 - vi. The Project Director, NTM will do the ground-work and correspondence for entering into contracts, Intents of Collaboration, MoUs and assignments.
 - vii. The Project Director, NTM will also be required to undertake any responsibilities as assigned from time to time by the Nodal Officer.

Date.....

Assistant Director (Admin), CIIL